

Scrutiny Recommendations Tracker 2024-25

The recommendation tracker covers recommendations scrutiny has made to Cabinet Members for the Municipal Year 2024-25.

SCRUCO

Meeting date	Report title	Recommendations to	Type	Recommendation / Action	Progress/outcome
11 April 2024	Parking Enforcement and Road Safety	Cabinet Member Policing and Equalities	Rec	1)That the Cabinet Member for Policing and Equalities be recommended to request that the Police take enforcement action in relation to parking on white zig zag lines	Briefing note sent to Cabinet Member 16/4/24
11 April 2024	Parking Enforcement and Road Safety	Cabinet Member for City Services	Rec	a)Considers the introduction of red routes on the parking hotspots of Foleshill Rd, Stoney Stanton Rd, Clay Lane and Longford Rd b)Reviews the parking restrictions in the city centre, including the Restricted Parking Zone, to ensure they are clear and consistent.	Briefing note sent to Cabinet Member 16/4/24
11 April 2024	Complaints Policy and Procedure Task and Finish Group		Rec	Recommendations to be submitted to the Cabinet Member for Finance and Strategic Resources	Scrucro agreed to be Lead Member for Complaints as per LGSCO Guidance
10 June 2024	Local Government Association (LGA) Corporate Peer Challenge 2024 – Outcome of Peer Challenge	Cabinet	Rec	1 Supported the Recommendations to Cabinet and requested a further progress update after the LGA Peer Team’s review and the subsequent LGA feedback report has been received. Briefing Note to be submitted to Cabinet – 11 June, 2024	Sent on 10th June
26 June 2024	Proposed Consultation for the Community Safety Partnership Plan 2024-2027	Cabinet	Rec	The Committee considered the report, supported the Recommendations detailed and made the following additional Recommendations to Cabinet:- 1)That the Cabinet request officers to use all of the Council’s partners’ communication channels, including faith groups and housing providers, to ensure as wide consultation as possible 2)That additional bullet points be added to Question 5 (relating to main priorities for the Community Safety Partnership to focus on) identifying i)environmental ASB – e.g. flytipping and dog fouling and ii) off-road e bikes	Briefing Note to be sent to Cabinet – 9 July, 2024 outlining the Committee’s considerations and additional Recommendations . Approved on the 9th July

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21 August 2024	Additional HMO Licensing Scheme 2025-2030	Cabinet	Rec	The Committee supported the Recommendations contained in the report	To be considered at Cabinet 27/8/24
21 August 2024	Proposed Renewal of the City-Wide Public Space Protection Order – Dog Control 2024-2027	Cabinet	Rec	The Committee supported the Recommendations contained in the report with the addition of: Cabinet is recommended to identify ways to raise the public’s awareness of how to report their concerns about dog behaviour, such as signage on site with QR codes	To be considered at Cabinet 27/8/24
19 September 2024	Consultation Response to the Ministry of Housing, Communities and Local Government on Proposed Reforms to the National Planning Policy Framework	CM for Housing and Communities	Rec	1) Made a number of Recommendations in relation to the response to the consultation document, as detailed in the Briefing Note appended to this Action Note	BN sent and recommendations agreed at the CM meeting on the 20th September
19 September 2024	As above	CM for Housing and Communities	Rec	1) Recommended that the Cabinet Member for Housing and Communities request planning officers to arrange Members seminars and/or briefings on the review of the Local Plan ahead of consideration by Council in December 2024.	BN sent and recommendations agreed at the CM meeting on the 20th September
25 September 2024	One Coventry Plan Bi-Annual Performance Report (April 2023 – March 2024)	Cabinet	Rec	The Committee:- 1)Noted the Council’s performance as set out in the performance report. 2)There were no comments/issues to raise with Cabinet.	Briefing Note Sent to Cabinet on 27/09
25 September 2024	Proposed Creation of a City-Wide Public Spaces Protection Order (PSPO)	Cabinet	Rec	The Committee:- 1) Noted the report and the Addendum to Appendix 3 circulated at the meeting and had no comments or recommendations for Cabinet.	Briefing Note Sent to Cabinet on 27/09
20 November 2024	Strategic Energy Partnership Performance Update - November 2024	Shareholders Panel	Rec	1)Recommendations approved 2)That Scrutiny Co-ordination Committee receive a further progress report during the Municipal Year 2024-25	Accepted at Shareholders Panel 21/11/24
20 November 2024	Coventry and Warwickshire Growth Hub Half-Year Report (Financial Year 2024/25)	Shareholders Panel	Rec	1)Recommendations approved 2)That future reports should be taken as public items	Accepted at Shareholders Panel 21/11/24
20 November 2024	UKBIC 6-Month Performance Report 2024/25	Shareholders Panel	Rec	Recommendations approved	Accepted at Shareholders Panel 21/11/24

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20 November 2024	Coventry Municipal Holdings Limited Annual Performance Report Year Ended 31st March 2024	Shareholders Panel	Rec	1)Recommendations approved	Accepted at Shareholders Panel 21/11/24
21 January 2024	Consideration of Stage 2 Call- in – Binley Cycleway – Section 7 (Clifford Bridge Road)	The Scrutiny Co-ordination Committee accepted the original decision of the Cabinet Member for City Services	Rec	The decision can now be implemented	
06 March 2025	Local Government Association (LGA) Corporate Peer Challenge 2024 - Outcome of Progress Review	Cabinet	Rec	1)Supports the recommendations to Cabinet. 2)Had no further recommendations for Cabinet in relation to the outcome of the Progress Review	Briefing note included with Cabient papers on 10/3/25
06 March 2025	Coventry Municipal Holdings Limited - Accounts for the Year Ending 31st March 2024	Audit and Shareholder Panel	Rec	1)Notes the financial position as reported in the Annual Accounts for the Companies to 31st March 2023 and 31st March 2024. a) Had no further comments or recommendations for the Coventry Shareholder Committee arising from this meeting.	
06 March 2025	Artificial Intelligence	Cabinet Member for City Services	Rec	That there is a Fair Usage Policy developed.	Sent to Cabinet Member on 14/3/25. Agreed 17/3/25

SB 1

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08 January 2025	Consultation on Spending, Saving and Council Tax Proposals for 2025/26	Cabinet Member for Strategic Finance and Resources	Rec	Resolved that the Finance and Corporate Services Scrutiny Board (1): 1) Recommends that the Cabinet Member for Strategic Finance and Resources be requested to give consideration to how the public are made aware of the support that is available to them in respect of discretionary payment relief.	Sent to Cllr Brown on 27th January
27 March 2025	Review Home-to-school Transport Task & Finish Group	Cabinet Members for Strategic Finance and Resources, Education and Skills and City Services	Rec	a. Replicate the model of working in other areas of the Council business, emphasising the value of bringing in people who don't directly work in the service to support those who do. b. Continue exploring ways to increase the number of children being moved by the Council's own transport rather than outside bodies and keep the procurement process under review. c. Investigate the possibility of creating a formula to incentivise parents to transport their children themselves, ensuring fairness and consistency.	Sent to CM's on the 1st April 2025. Cllr Sandhu has accepted the recommendations on 7/04
27 March 2025	Agency Staff and Staff Sickness Task and Finish Group	Cabinet Member for Strategic Finance and Resource	Rec	Recommend that the Cabinet Member for Strategic Finance and Resource considers a more formal oversight and monitoring of Staff Sickness and agency use	

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17th October 2024	Child Friendly Cov	Cabinet Member for Children and Young People	Rec	<p>Requested that the following recommendations be forward to the Cabinet Member :-</p> <ul style="list-style-type: none"> •That consideration be given to other types of food outlets, including food hubs, and community centres and libraries being included in Safe Spaces •That Home Educators be included and involved in all future work in this regard, particularly the survey •That Secondary schools be further encouraged to participate and consideration be given to providing incentives to participate •That consideration be given to licensed premises being included in Safe Spaces •That the possibility of using the Child Friendly Cov logo as a “Kitemark” in schools be investigated •That the engagement with Primary and Secondary Heads be welcomed and continued •That consideration be given to participation in Local Democracy Week particularly visiting Parliament by members of the Pupil Parliament 	Sent on the 18th October
28 November 2024	Coventry Holiday Activities and Food Programme	CM Education and Skills	Rec	<p>i.Make the case for continued funding in conjunction with Councillor Seaman.</p> <p>ii.Request the criteria for discretionary eligibility be considered to include home ed</p> <p>iii.Work alongside the Cabinet Member for Public Health and Sport and Wellbeing to identify potential funding from health partners to enhance the HAF programme.</p>	Sent 12/12/24
13 March 2025	Early Help	Cabinet Member for Children & Young People and Public Health, Sport & Wellbeing	Rec	1)Recommend to the Cabinet Member for Children and Young People and the Cabinet Member for Public Health, Sport, and Wellbeing that health commissioners and providers ensure capacity within the service for more lead practitioner roles.	Sent 17/4/25
13 March 2025	Support for Care Leavers	Cabinet Member for Children & Young People and Cabinet Member for Strat Finance & Resources	Rec	1)Recommend the Cabinet Member for Children’s Services and the Cabinet Member for Strategic Finance and Resources consider raising the age of council tax exemptions for care leavers from 21 to 25	Sent 17/4/25

SB 3

Meeting date	Report title	Recommendations to	Type	Recommendation / Action	Progress/outcome
26 September 2024	Coventry Transport Strategy Update	Cabinet	Rec	The Board recommended that Cabinet: 1)Agree the recommendations in the report. 2)Find opportunities to promote the innovative projects being delivered to support active travel in the city, such as VLR, Ring and Ride schemes and WM On Demand.	Recommendations went to Cabinet 1st October, Council 15th October
19 February 2025	Consultation on Bus Franchising Options		Rec	Resolved that the Business, Economy and Enterprise Scrutiny Board (3): 2) Requested that the following feedback be submitted to TfWM: i) Further consult the Local Authority on the operational assessment of the Network, subject to the WMCA Mayor's consideration of the franchising of the buses. ii) In addition to bus use, assess alternative modes of transport through the Bus Reform Panel iii) Investigate the bus pass validity of passengers who use mobility scooters, for use outside of the West Midlands Region	Officers will feedback through the CCC Consultation response to the Bus Franchising Consultation

SB 4

Meeting date	Report title	Recommendations to	Type	Recommendation / Action	Progress/outcome
7th December	Supported Exempt Accommodation	CM for Housing and Communities	Rec	That the Cabinet Member for Housing and Communities be requested to explore introducing a quality charter to encourage providers to improve provision.	Sent to CM 12/1/24
5th September 2024	Homelessness and Rough Sleeping Strategy 2024- 29 Consultation	Cabinet Member for Housing and Communities	Rec	1)Agrees the priorities and themes within the new strategy. 2)Supports the draft strategy and the development of a Comprehensive action plan that will deliver the key priorities and themes3)How the Rough Sleeping Team will be resourced in the future, mainstream or grant funded, and how the risk of short-term funding will be mitigated	Briefing note to Cabinet Member
24 October 2024	Fly-tipping Performance 2023/24	Cabinet Member for City Services	Rec	1)The Cabinet Member for City Services is requested to look at ways to increase income to address fly-tipping including from businesses and private landlords.	Briefing note to Cabinet Member sent 18/11/24. Response received 19/11/24 "already working on it"
30 January 2025	Street Lighting	Cabinet Member for City Services	Rec	1)Supports the continuation of the part-night lighting.	Sent 4/2/25
30 January 2025	Street Lighting		Rec	2)Requests that any policy decisions on roll out and levels of LED lighting come to the Board before a decision is made	Sent 4/2/25
30 January 2025	Supported Exempt Accommodation	Cabinet Member for Housing and Communities	Rec	3)Requests the Cabinet Member ensures sufficient resources to enable the three posts created through the SHIP to continue beyond March 2025	Sent to Cabinet Member 4/2/25

SB 4

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30 January 2025	Supported Exempt Accommodation	Cabinet Member for Housing and Communities	Rec	4)Requests the Cabinet Member for Housing and Communities to consider the provision of information and the legal implications of the unnamed unapproved providers	Sent to Cabinet Member 4/2/25
13 March 2025	Conservation Areas	Cabinet Member for Housing and Communities	Rec	The Cabinet Member for Housing and Communities be requested consider funding prioritisation and allocation for heritage assets as part of the new Heritage Strategy.	Sent 20/8/25
13 March 2025	Food Waste	Cabinet Member for City Services	Rec	1) The communication strategy for the introduction of the food waste collection service is robust and emphasises the importance of the environmental benefits and potential cost savings, together with the importance of ensuring that garden waste is not contaminated with food waste 2) That consideration be given to the provision of food caddies as part of the introduction of the service	Briefing note sent 14/3/25 CM agreed 17/3/25
09 April 2025	Litter Picking	Cabinet Member for City Services	Rec	The Board recommended that the Cabinet Member give consideration to maintaining the one-off budget increase in 2025/26 of £420,000 for at least the next three years	Sent 18/4/25 - agreed by CM

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17th July 2024	Adult Social Care Market Position Statement Refresh	Cabinet Member for Adult Services	Rec	That the Market Position Statement for use with the Adult Social Care Market be agreed, with consideration made for encouraging local and not-for profit suppliers where appropriate.	Briefing note to be considered with Cabinet Member report at the meeting on 22/8/24. Accepted by CM on the 5th September
04 September 2024	Adult Social Care Performance – ASC Self-Assessment and Annual Report (Local Account) 2023/24	Cabinet	Rec	The Board considered the Adult Social Care Self-Assessment and Annual Report (Local Account) 2023/24.	Agreed at Cabinet on 1st October and Council on 15th Oct
04 September 2024	Adult Social Care Performance – ASC Self-Assessment and Annual Report (Local Account) 2023/24	Cabinet	Rec	The Board requested: Discharges for 2023/24 diagram (page 14) - clarification of the hospital discharge pathways.	Agreed at Cabinet on 1st October and Council on 15th Oct
13 November 2024	Health Sector Skills Development	Cabinet Member for Education and Skills and Cabinet Member for Jobs, Regeneration and Climate Change	Rec	1) Forward comments to the Cabinet Member for Education and Skills and the Cabinet Member for Jobs, Regeneration and Climate Change requesting feedback as follows: •How the ICB could visit schools to influence teachers, parents and children from an early age regarding children's future career paths. •Highlight and communicate that apprenticeships can be undertaken up to Masters level and open to all ages. •Barriers to recruitment and how these can be addressed.	BN Sent to Cllr Sandhu. Cllr Sandhu response to recommendation on 17/12 sent to SB5 members on 18/12
02 April 2025	The Sport and Physical Activity Refresh	CM Health and Sport	Rec	1. Access to sport facilities including transport links to be considered as part of the new Strategy.	Briefing Note sent 8th May 2025
02 April 2025	The Sport and Physical Activity Refresh	CM Health and Sport	Rec	1. Investigate the opportunity to draw external finance to train roles in sport, such as coaches and referees from the local community.	Briefing Note sent 8th May 2025